



## VENDOR INFORMATION

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Vendor/Contractor Name: \_\_\_\_\_

As part of the District's vendor/contractor application process, we need to review the following information to better understand the products and services you wish to offer our students. Please complete the requested details below, sign this form, and attach the signed copy to your PlanetBids vendor application along with a current W-9.

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### Section 1: Proposed Products and Services

Provide a description of the products or services you wish to provide to the Rialto Unified School District:

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### Section 2: Licenses and Qualifications

Provide a list of the necessary licenses and qualifications required to offer your products and services to the District.

**Licenses.** (Examples: *San Bernardino County Business License, Contractor's License, or relevant professional association license*).

State one:

Specific qualifications does your business possess that enable you to provide to public school districts?





any manner or degree with the performance of obligations in providing goods or services to RUSD. Such conflicts include those contemplated by Government Code Section 1090, the California Political Reform Act (Government Code Section 87100 et seq.), and other California laws. RUSD Purchasing Services or the Business Services office shall be immediately notified in writing if any such conflict of interest (whether actual or potential) arises in connection with conducting any business with RUSD. If the District reasonably determines that any actual or potential conflict of interests exists with respect to the goods or services provided by the vendor/contractor, then the District, without liability to or recourse by the vendor/contractors, may terminate any agreements, purchase orders, or other financial obligations by giving written notice to vendor/contractor, and the termination shall be effective upon receipt of the notice by the vendor/contractor.

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### Section 6: Rialto Unified School District Employees

The District has a practice of not hiring vendors who are also District employees to prevent potential issues that could arise from these dual classifications, such as:

1. **Conflict of Interest:** Employees who are also vendors may have competing interests that could influence their decisions, potentially compromising the integrity of our procurement process.
2. **Bias in Decision-Making:** There is a risk that employees might favor their own services or products over others, leading to biased decision-making that is not in the best interest of the district.
3. **Compliance Issues:** Maintaining clear boundaries between employees and vendors helps ensure compliance with district policies and relevant regulations.

Have you previously been employed by the Rialto School District?                      NO                      YES  
*If yes, please list the dates and the capacity of your position.*

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### Section 7: Certifications

Under penalty of perjury, I certify that;

- There is no conflict of interest as stated in this application, and I shall immediately notify the District Purchasing Services or Business Services office in writing if